

**DICTAMINATION FORM**

Dear reviewer:

INNOVA Research Journal thanks you for your valuable collaboration and contribution in the manuscript review process. This will allow us to guarantee the quality of the articles published in the journal. All manuscripts are submitted to the double blind peer review system and your personal information will be omitted.

It is important to be sure to be objective and that comments and that the comments and recommendations are consistent with your final decision (to reject or accept the work). For the authors, the contributions of the reviewers are important, so we invite you to be as specific as possible in your return, always taking care to avoid being offensive.

The following is the evaluation guide where a set of criteria for review is detailed. In the comment or recommendation column, please indicate your judgment on this work and do not forget to assign to score established by the journal.

At the end of the document, please indicate your opinion regarding the refereed document.

|  |  |
| --- | --- |
| **Manuscript title:** |  |
| **Date of evaluation (dd/mm/yyyy):** |  |
| **The document correspond to: (mark with an X)** |
| *Scientific research article* |  |
| *Bibliographic review article* |  |
| *Other (specify)* |  |

|  |
| --- |
| **PUNCTUATION** |
| **1** | Does NOT meet established criteria or requires complete restructuring. |
| **2** | Requires major changes to meet requirements ( specify suggested changes). |
| **3** | Requires minor changes to meet requirements (specify suggested changes). |
| **4** | Meets criteria. |

**REVIEW ARTICLE**

| **Criteria** | **Score** | **Comments or Recommendations (required)** |
| --- | --- | --- |
| 1. **TITLE**
 |
| * The title is concise and informative of the main idea of ​​the writing.
* Avoid abbreviations.
* Specify the type of review used (systematic, meta-analysis, etc.).
* It generates reading expectations that are fulfilled.
 |  |  |
| 1. **ABSTRACT**
 |
| * Incorporates the objectives of the study, methodology and main findings.
* Indicates the period or stage of information covered by the study.
* Indicates the criteria for analyzing the bibliography.
* It provides the necessary information to guide the reader to identify what the research is about and its relevance.
 |  |  |
| 1. **INTRODUCTION**
 |
| * It provides information on the topic to be discussed.
* Describe the problem that motivates the development of the study.
* Indicates the criteria for organizing the information.
* It presents the objectives of the article or research hypothesis, clearly and concisely.
 |  |  |
| 1. **METHODOLOGY**
 |
| * It explains the research strategic used.
* Specify the databases used, search periods, language selected, geographic scope.
* Specifies the number of articles found.
* Includes SciMAT and/or VOSviewer tools for bibliometric analysis.
 |  |  |
| 1. **ANALYSIS OF THE REVIEW**
 |
| * It specifies the review around a field of study related to the subject matter of the journal.
* Synthesize the results and most relevant aspects of the study topic.
* Presents in an organized manner the reported work in an. E.g. Type of research, chronological order, subject matter, etc.
* Presents tables or figures accompanied by comments or questions.
* Analyze based on objective and supported statements.
 |  |  |
| 1. **CONCLUSIONS**
 |  |  |
| * Provides a summary of the main topics covered in the study.
* The conclusions attend and are related to the purpose of the article and the title.
* Present recommendations, discuss, reflect on the results obtained.
* Presents limitations of the study.
 |  |  |
| 1. **GENERAL CONSISTENCY**
 |
| * Correspondence between title, problem addressed, objectives, theoretical framework, methodology, conclusions.
 |  |  |
| 1. **CONTRIBUTIONS**
 |  |  |
| * Evidence of the critical author´s critical contribution.
* It shows coherent, original arguments and relevant interpretations of the results.
* Shows originality of the work.
 |  |  |
| 1. **CLARITY**
 |  |  |
| * Shows coherence, fluency, adequate use of examples and didactic supports.
 |  |  |
| 1. **REFERENCES**
 |  |  |
| * Follow APA standards for citations, sources and references.
* Bibliographic references have the source in the text and vice versa.
* Bibliographic references must be verifiable with the URL.
 |  |  |
| 1. **QUOTATIONS**
 |  |  |
| * Up- to-date sources predominate, preferably 5 years old.
* The references used use publications from journal indexed in Scopus or Web or Science.
* There is a balance between the number of citations and the contribution of the author.
* Primary quatations prevail.
* It follows the APA standards, seventh edition
 |  |  |
| **AVERAGE VALUATION** |  |  |
| **GENERAL RECOMMENDATIONS** |  |
| Write general recommendations about the manuscript. |  |

**DICTAMINATION**

Check the box corresponding to your evaluation criteria regarding the refereed document.

|  |  |
| --- | --- |
| **Recommendation** | **Mark with X** |
| Publish without modifications |  |
| Publish with suggested modifications |  |
| Do not publish |  |