



MANUSCRIPT REVIEW FORM

Dear Reviewer:

The Innova Research Journal thanks you for your valuable collaboration and contribution in the manuscript review process. This will allow us to guarantee the quality of the articles published in the journal. All manuscripts are submitted to a double-blind peer-review system, so your personal information will be omitted.

We suggest taking special care with the feedback given to the authors. It is important to ensure that you are objective and that the comments and recommendations are consistent with your final decision (reject or accept the work). For the authors, the reviewers' contributions are important, so we invite you to be as specific as possible in your feedback, always taking care to avoid being offensive.

Below is the evaluation guide, which details a set of criteria for review. In the comment or recommendations column, please indicate your judgment on this work and do not forget to assign the score established by the journal.

At the end of the document, please indicate your opinion regarding the arbitrated document.

Manuscript title:	
Date of evaluation (dd/mm/yyyy):	
The document corresponds to: (mark with an X)	
<i>Scientific research article</i>	
<i>Bibliographic review article</i>	
<i>Other (specify)</i>	

PUNCTUATION	
1	Does NOT meet established criteria or requires complete restructuring.
2	Requires major changes to meet requirements (specify suggested changes).
3	Requires minor changes to meet requirements (specify suggested changes).
4	Meets criteria.

REVIEW ARTICLE

Criteria	Score	Comments or Recommendations (required)
1. TITLE		
<ul style="list-style-type: none"> The title is concise and informative about the main idea of the paper. Avoid abbreviations. Specifies the type of review used (systematic, meta-analysis, etc.). Generates reading expectations that are fulfilled. 		
2. ABSTRACT		
<ul style="list-style-type: none"> Includes the study's objectives, methodology, and main findings. Indicates the period or stage of information covered by the study. Specifies the criteria used to analyze the reviewed literature. Provides necessary information to help the reader identify the study and its relevance. 		
3. INTRODUCTION		
<ul style="list-style-type: none"> Provides information on the topic. Describes the research problem that motivated the study. Specifies the criteria for organizing the information. Clearly and concisely presents the article's objectives and the research question addressed in the document. 		
4. METHODOLOGY		
<ul style="list-style-type: none"> Describes the search strategy used. Specifies the databases used, search periods, selected languages, and geographical scope. Specifies the number of articles found. Includes SciMAT and/or VOSviewer tools for bibliometric analysis. 		
5. REVIEW ANALYSIS		
<ul style="list-style-type: none"> The review focuses on a research area relevant to the journal's theme. Synthesizes the results and key aspects of the study. 		

Criteria	Score	Comments or Recommendations (required)
<ul style="list-style-type: none"> Organizes reported works systematically (e.g., by research type, chronological order, thematic categories, etc.). Presents tables or figures accompanied by comments or analysis. Analyzes content based on objective and well-supported assertions. 		
6. CONCLUSIONS		
<ul style="list-style-type: none"> Summarizes the main topics addressed in the study. Conclusions align with the article's purpose and title. Provides recommendations, discussions, and reflections on the results. Mentions study limitations. 		
7. GENERAL COHERENCE		
<ul style="list-style-type: none"> Ensures consistency between the title, research problem, objectives, theoretical framework, methodology, and conclusions.. 		
8. CONTRIBUTIONS		
<ul style="list-style-type: none"> Demonstrates the author's critical contribution. Presents coherent arguments, originality, and relevant interpretations of results. Shows originality of the work. 		
9. CLARITY		
<ul style="list-style-type: none"> Ensures coherence, fluency, and proper use of examples and didactic supports. 		
10. REFERENCES		
<ul style="list-style-type: none"> Adheres to APA citation, source, and reference guidelines. Bibliographic references are cited in the text and vice versa. References must be verifiable via URL. 		
11. CITATIONS		
<ul style="list-style-type: none"> Predominantly uses recent sources (preferably within the last five years). 		

Criteria	Score	Comments or Recommendations (required)
<ul style="list-style-type: none"> References include indexed journal publications in Scopus or Web of Science. Maintains a balance between citations and the author's contribution. Primarily uses primary sources. Follows APA 7th edition guidelines. 		
AVERAGE SCORE (Sum of scores/11)		
GENERAL RECOMMENDATIONS		
Provide general recommendations on the manuscript.		

FINAL DECISION

Mark the appropriate box for your evaluation of the manuscript.

Recommendation	Mark with X
Publish without modifications	
Publish with suggested modifications	
Do not publish	